

CHILDCOUNT DEFINITIONS, EXPLANATIONS, AND CODES 2010-2011

Items in **Bold** are required and will generate an error if omitted.

Name: Last, First and Middle are all required. If there is no middle name, that must be noted. **Use student's full, legal name.**

SIS Number: The nine digit number (no alpha) assigned by ISBE to students.

Ethnic: Using the new federal race and ethnicity categories, enter one code to indicate the student's race and ethnicity data. Identification of students should be done by their parents/guardians. These codes should be aligned with the Student Information System (SIS). (new)

Grade Level: Self-explanatory

Fund: Determines if, to whom, and how much reimbursement money will be paid.

Disability: Primary Disabilities as identified on student's current IEP. A maximum of two are allowed. Codes in this column cannot duplicate services noted as a related service. a.k.a.- speech/language may be a primary disability OR a related service, but not both.

Rel Services: Related Services as identified on student's current IEP. A maximum of eight are allowed. Again, codes in this column cannot duplicate a primary disability.

Begin/End Dates: Requires Month and Day- reflects dates of school year enrollment, not attendance. These dates may indicate when a student's program changed in some way. Exit codes are required whenever students have an End Date.

Exit Code: Required if a student is no longer enrolled and when programs or services change.

EE Code: Reflects % Time In and describes how/where services are delivered. (New codes for 3-6 year olds)

% Time In: (Auto-calculated by IEP software) Percentage of time spent in the **Gen Ed. Classroom* (drives the Educational Environment (EEC) code):

- Determine the total minutes for each student (bell to bell) in the school week. (Bell to bell includes passing, recess & lunch.)
- Determine the total minutes per week that the student receives direct special education and related services, provided by certified or licensed staff, OUTSIDE the regular classroom
- Divide total direct special education minutes by total bell to bell minutes. Subtract the result from 1.

*General Education Classroom: composed students of whom at least 70% are without identified special education eligibility, which utilizes the general curriculum, that is taught by an instructor certified for regular education, and that is not designated as a general remedial classroom

% Sped: (Auto-calculated by IEP software)

- From the total minutes for each student, bell to bell, subtract non-educational time such as lunch, passing and recess. (determines total educational minutes)
- Determine total direct special education minutes (provided by certified or licensed staff) per week, regardless of where instruction takes place.
- Divide total direct special education minutes by total educational minutes

Parent Name, Address, and Phone: Required for every student

Minutes: Minutes for specific service as required on student's IEP. Direct and Consult minutes are reported in separate. MPM, MPS, etc. are reported in the Note 13 column.

Re-evaluation: Date student's next re-evaluation is due.

Start/Stop Dates: Month and Day- reflects initiation and duration of a service or service level.

Notes 13 and 14: These columns may be used for other student information that may be helpful: school a student transfers to or from, anticipated changes, services student receives that you are unsure how to code. It may also note missing information.

Codes

Bold indicates most commonly used codes.

<u>Code</u>	<u>Fund</u>
A	Students with an IEP who receive special education in the public school
E	Orphanage students with an IEP who receive special education in the public school. DCFS and sometimes Court Placement
L	Students with a Service Plan

Ethnic Group

- 11 -Hispanic or Latino A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- 12 -American Indian or Alaska Native A person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment.
- 13 -Asian A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- 14 -Black or African American A person having origins in any of the black racial groups of Africa.
- 15 - Native Hawaiian or Other Pacific Islander A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- 16 -White A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- 17 -Two or More Races A person having origins in more than one race. (new)

Grade Level

P	PreKindergarten	1-12	Grades 1 through 12 generally based on chronological age
K	Kindergarten	GR	Temporary code for student who was expected to graduate

<u>Code</u>	<u>Primary Disability</u>	<u>Code</u>	<u>Primary Disability</u>
A	Cognitive Disability (MR)	I	Speech or Language Impairment (S/L)
C	Orthopedic Impairment (PI)	K	Emotional Disability (ED)
D	Specific Learning Disability (SLD)	L	Other Health Impaired (OHI)
E	Visual Impairment (VI)	M	Multiple Disabilities (MD)
F	Hearing Impairment (HI)	N	Developmentally Delayed (DD)
G	Deafness (D)	O	Autistic (AUT)
H	Deaf-Blindness (D-B)	P	Traumatic Brain Injury (TBI)

<u>Code</u>	<u>Related Services</u>	<u>Code</u>	<u>Related Services</u>
01	Adapted Physical Education	18	Psychological Services
02	Aide- Class	19	Physical Therapy
03	Aide - Individual Student	20	Psychiatric Services
04	Art Therapy	21	Recreation
05	Audiology	22	School Health Services
06	Brailist/Reader	23	Speech/language
07	Counseling – including transition supports	24	Social Work Services
08	Consultant Services	25	Transportation (Special)
09	Adapted Driver Education (at least 15 yrs. old)	26	Career and Technical Education
10	Interpreter Services	27	Transition/STEP by Div. of Rehabilitation Services
11	Assistive Device	28	Behavioral Intervention Plan
12	Music Therapy	29	Competitive Employment
13	Occupational Therapy	30	Travel Training
14	Outdoor Education	31	Acquisition of Daily Living Skills
15	Orientation and Mobility	32	Supported Employment
16	Other Related Services	33	Supports for Transition to Post Secondary Education
17	Parent Counseling	34	Interagency Linkages

Code Exit Codes

- 01** **Graduated from High School with diploma**
- 02 Graduated from High School with certificate of completion/fulfillment of IEP requirements

- 03 Reached maximum age for special education (through the age of 21.)
- 04 Dropped out (age 17 or older) - This code should also be used for students 14-16 who are truant
- 05 Deceased
- 06 **Moved out of district; known to have enrolled in another district**
- 07 **Moved out of district; unknown if enrolled in another district**
- 08 **Went from elementary district to high school district**
- 09 **Returned to regular education, no longer in need of special education services**
- 10 **Withdrawn by parent and placed independently (home schooling, military, parochial or other private school)**
- 11 **Placed in facility of the Dept. of Rehab., Dept. of Mental Health, or Dept. of Corrections**
- 12 **Refused services- special education services offered and refused by parent or child**
- 13 Completed requirements for a GED
- 14 Ran away
- 15 **Attending alternative educational setting; e.g., Regional Safe School Program (Challenge Program, for instance)**
- 16 Attending interim alternative setting for a maximum of 45 days
- 17 Expelled; special education service provided in alternative setting
- 20 Changed spelling of name; fund code, private facility code, D.O.B., begin date or any other item in student data

EE Codes

- 01 Special education instructional and/or related services provided for 80% or more of the pupil's school day inside the general education classroom.
- 02 Special education instructional and/or related services provided for 40%-79% of the pupil's school day inside the regular education classroom.
- 03 Special education instructional and/or related services provided for less than 40% of the pupil's school day in a building that houses programs for students without disabilities. This includes students receiving special education and related services outside the regular classroom on a full time basis.

EE Codes for Students 3 years old until their 6th birthday (general education time includes time in private preschool or other pre-k program)

Code 23 – Special education Program - Special Education Class: child receives all special education instructional and/or related services in a program with less than 50 percent nondisabled children. (Do not include children who also attended a Regular Early Childhood Program) These children should be reported under Codes 30, 31, 32 or 33.) Fund Codes A, E, L

Code 27 - Service provider location or some other location that is not in any other category: Child receives all special education and related services from a service provider or some other location that is not in any other category, and who attended neither a Regular Early Childhood Program or a Special Education Program provided in a separate class, separate school, or residential facility. For example, speech instruction provided in: private clinicians' offices, clinicians' offices located in school buildings, hospital facilities on an outpatient basis, and libraries and other public locations. Fund Codes A, E, L

Code 30 – Regular Early Childhood Program: Child receives the majority of hours of special education and related services the Regular Early Childhood Program (and the child attends a Regular Early Childhood Program at least 10 hours/600 minutes or more per week). Fund Codes A, E, L

Code 31 – Regular Early Childhood Program: child receives the majority of hours of special education and related services in some other location (and the child attends a Regular Early Childhood Program at least 10 hours/600 minutes or more per week). Fund Codes A, E, L

Code 32 – Regular Early Childhood Program: child receives the majority of hours of special education and related services in Regular Early Childhood Program (and the child attends a Regular Early Childhood Program less than 10 hours/599 minutes or less per week). Fund Codes A, E, L

Code 33 – Regular Early Childhood Program: child receives the majority of hours of special education and related services in some other location (and the child attends a Regular Early Childhood Program less than 10 hours/599 minutes or less per week). Fund Codes A, E, L

Transition Plan: Required for students 14 ½ years of age and older. The Transition of the IEP must be to be completed, including an Indicator 13 form and the related rubric form.

Post Secondary Services Transition (Anticipated) Services

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| 01 Vocational Assessment *1, 3 | 14 Day Training *1, 3, 4 |
| 02 Counseling and Guidance *1, 2, 3, 4 | 15 Sheltered Employment * 1 |
| 03 Vocational and Other Training Services *1,2,3 | 16 Military Enlistment * 1, 2, 3 |
| 04 Transportation *1, 2, 3, 4 | 17 Case Management *1, 2, 3, 4 |
| 05 Services to Family Members *1, 2, 3, 4 | 18 Recreational Services *4 |
| 06 Deaf/Hard of Hearing Services *1, 2, 3, 4 | 19 Post-secondary Education/Training Supports * 2, 3, 4 |
| 07 Blind/Visual Impairment Services *1, 2, 3, 4 | 20 Health and Related Services *1, 2, 3, 4 |
| 08 Assistive Technology * 1, 2, 3, 4 | 21 Monetary Support for Living Expenses *1, 2, 3, 4 |

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| 09 | Job-related Services *1 | 22 | Other *1, 2, 3, 4 |
| 10 | Low Intensity Competitive Employ Support *1 | 23 | Accessible Environment *2, 3 |
| 11 | High Intensity Competitive Employ Support *1 | 24 | Information Tech Assessment & Training *1, 2, 3 |
| 12 | Adult Independent Living Support *4 | 25 | College/University On-Campus Aides *2, 4 |
| 13 | Adult 24 Hour Residential Care *4 | 26 | Competitive Employment without Support * 1, 3 |
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- * 1 = Employment 2 = Education 3 = Training 4 = Independent Living