

OGLE COUNTY EDUCATIONAL COOPERATIVE EXECUTIVE BOARD MEETING

The Executive Board of the Ogle County Educational Cooperative met at the Administration Building in Byron on October 21, 2010 at 10:00 a.m. Mr. Taylor called the meeting to order. The following members answered roll call: Ms. Bua (ST), Mr. Craven (RT) Mr. Zick (AFC), Dr. Mayberry (ES), Dr. Kokaska (CR), Mr. Mahoney (OR) Mr. Bob Prusator (ME), Mr. Rademacher (PO), Mr. Todd Prusator (RE), Mr. Stott (KI), and Mr. Taylor (FO).

Also present: Mr. Noble.

Members absent: Ms. Nelson (AM) & Dr. Fostiak (BY)

There was no update from the Regional Office of Education.

Mr. Noble stated the Life Safety inspection dates are published in August without a second notice to the districts.

Mr. Taylor requested a motion to approve minutes of the September 21, 2010 Executive Board Meeting. Dr. Mayberry motioned and Mr. Mahoney seconded the motion. All were in favor of the motion. The motion was unanimously passed.

Mr. Taylor requested a motion to approve the financial statement and payment of bills. Mr. Noble explained that two bills to be approved were MECA Transition software & 3 laptops for assessment of students in the DORS program. ARRA IDEA funds were used to purchase these items. Mr. Stott made a motion to approve the financial statement and the payment of bills and Ms. Bua seconded the motion.

Ayes: Mr. Zick, Ms. Bua, Dr. Mayberry, Mr. Bob Prusator, Mr. Craven, Mr. Todd Prusator, Mr. Stott, Dr. Kokaska, Mr. Mahoney, Mr. Taylor and Mr. Rademacher.

Nays: none

Motion passed.

Mr. Noble requested the board to approve personnel leave, resignations, retirement and employment. Ms. Pam Taylor is being recommended as a paraprofessional in the Elementary ED Classroom at Chana for the 2010/2011 school year. Since the beginning of the school year three students have been added to the classroom. Ms. Angie Lampson is also being recommended to be a paraprofessional in the Elementary Life Skills Classroom in Rochelle for the 2010/2011 school year. The classroom has added two new students since the beginning of the year. These positions will be for the FY11 school year only. Dr. Mayberry made a motion to approve the director's recommendation for the employment of Ms. Pam Taylor and Ms. Angie Lampson. Mr. Stott seconded the motion.

Ayes: Dr. Kokaska, Mr. Bob Prusator, Mr. Taylor, Mr. Zick, Mr. Stott, Mr. Todd Prusator, Mr. Craven, Mr. Rademacher, Ms. Bua, Dr. Mayberry, and Mr. Mahoney

Nays: none

Motion was passed.

Mr. Jonathon Stagg, School Psychologist with OCEC, entered the meeting at 10:05 a.m.

Mr. Noble stated that Mr. Jonathon Stagg along with Ms. Amy Stephenitch, Ms. Jennifer Derricks and Ms. Chris Tornabene worked intently on establishing a document for Determining Eligibility Using Response to Intervention being presented to the board for approval. Mr. Jonathon Stagg presented Guidelines for Determining Eligibility Using Response to Intervention (RtI) at the meeting. The purpose of the new Guidelines document is to assist schools in making eligibility decisions for those students who progress through the RtI process and reach the entitlement stage. The document aligns with ISBE documents which were not detailed. The OCEC document is more specific and detailed. The document includes our committee's best practice recommendations for: Defining discrepancies between student and peer achievement, Evaluating education progress and data-based decision making, Demonstrating fidelity of treatment and Establishing the empirical basis of intervention. The document would be revised on a yearly basis. This document could be used throughout the districts. The members requested supporting detail and resources with the document. Mr. Noble will send an electronic copy of the document to all the district superintendents and their principals.

Ms. Jennifer Derricks, School Psychologist with OCEC, entered the meeting at 10:37 a.m.

Dr. Mayberry motioned to approve the Guidelines for Determining Eligibility Using Response to Intervention (RtI) document subject to the recourses being presented. Mr. Craven seconded the motion.

All were in favor of the motion.

The motion was unanimously passed.

Mr. Jonathon Stagg and Ms. Jennifer Derricks left the meeting at 10:37 a.m.

Mr. Noble stated the Risk Management Insurance renewal for OCEC is coming due in December with the Horton Group. Indiana Insurance will not quote a special education cooperative until 75% of the members have insurance with Indiana. Mr. Noble met with a representative from Utica Insurance to write a quote for the FY11 year. ICRMT has reported their FY11 quote will be close to a 2% increase over last year. The quote should be completed prior to November 1st. The final quotes will be at the next board meeting in November.

Mr. Noble shared information on the First Quarter Budget and Expenditure report. The cooperative is within the 1st quarter range in all areas except for the purchase of the copy paper. The copy paper is purchased for the entire fiscal year.

Mr. Noble recommended the board approve the OCEC to become a partner in a grant application process to provide coordinated services for families and individuals with autism to the Northern Illinois Region. Kreider Services in Dixon has approached the Ogle County Educational Cooperative about being a partner in a grant application to bring about Rural Health care planning and services for families and individuals with autism to the Northern Illinois region. The grant would be used to establish a coordinated service effort between a number of service agencies in the region including OCEC, Sinnissippi, Lee County Special Education, Kreider and KSB Hospital in Dixon. Mr. Craven motioned to approve the director's recommendation. Mr. Zick seconded the motion. All were in favor of the motion. The motion was unanimously passed.

Mr. Noble stated the State Board of Education recently released forms and instruction on how districts can ask for a deviation to the rules on class size and age range. Copies of the instruction and forms were disbursed at the board meeting. ISBE has asked the districts to complete the forms when necessary. Discussion followed.

Mr. Noble shared information on the required Timely and Meaningful Consultation meetings with parents of Private/Parochial and Home school students. A meeting was held at St. Paul Lutheran School on the morning of Wednesday, October 6, 2010 and again in the evening at the OCEC office. Two parents and a Principal attended the meeting at St. Paul and no one attended the evening session.

Dr. Mayberry moved, with a second by Mr. Craven, to go into Executive Session to discuss the appointment, employment, discipline, performance or dismissal of personnel and pending litigation. Roll call vote:

Ayes: Mr. Zick, Mr. Bob Prusator, Dr. Kokaska, Dr. Mayberry, Mr. Craven, Mr. Stott, Mr. Mahoney, Mr. Rademacher, Ms. Bua, Mr. Taylor and Mr. Todd Prusator.

Nays: None.

The motion passed and the Board went into closed session at 10:43 a.m.

Mr. Craven moved, with a second by Ms. Bua to leave Executive Session.

Roll call vote:

Ayes: Mr. Craven, Mr. Zick, Dr. Kokaska, Dr. Mayberry, Ms. Bua, Mr. Stott, Mr. Bob Prusator, Mr. Mahoney, Mr. Todd Prusator, Mr. Rademacher and Mr. Taylor.

Nays: None.

The motion passed and the Board went out of closed session at 11:02 a.m.

Mr. Taylor asked for a motion to approve the recommendation of retaining Mr. Taylor as President and Dr. Kokaska as Vice President of the Executive Board. Dr. Mayberry moved, with a second by Mr. Stott.

Ayes: Ms. Bua, Dr. Kokaska, Dr. Mayberry, Mr. Taylor, Mr. Zick, Mr. Stott, Mr. Bob Prusator, Mr. Mahoney, Mr. Rademacher, Mr. Todd Prusator, and Mr. Craven..

Nays: None

The motion passed.

Mr. Taylor asked for a motion to keep the executive minutes of July through December 2009 closed and also to destroy the audio recordings of the closed executive sessions of January through December 2008. Mr. Stott made a motion with a second by Mr. Craven. All were in favor of the motion. The motion was unanimously passed.

During other business, Mr. Noble stated he distributed information on the Principal meeting held on October 5, 2010, Discipline Rules for Students with Disabilities, Special Education Timelines "Cheat Sheet", and ISBE Focused Monitoring File Review Form 2010-2011. He also stated the November Board meeting will be changed from Thursday, November 18th to Tuesday, November 16th.

At 11:04 a.m. the Executive Board Meeting adjourned. Mr. Stott motioned to adjourn the Executive Board Meeting and Mr. Mahoney seconded the motion.

Vote to adjourn the meeting was unanimous.

Lowell Taylor, President

Tammy Moser, Recording Secretary