

OGLE COUNTY EDUCATIONAL COOPERATIVE EXECUTIVE BOARD MEETING

The Executive Board of the Ogle County Educational Cooperative met at the Administration Building in Byron on November 16, 2010 at 9:30 a.m. Mr. Taylor called the meeting to order. The following members answered roll call: Mr. Mahoney (OR), Mr. Todd Prusator (RE), Ms. Nelson (AM), Mr. Zick (AFC), Mr. Taylor (FO), Dr. Kokaska (CR), Ms. Bua (ST), Mr. Bob Prusator (ME), Mr. Stott (KI), and Dr. Mayberry (ES). Also present: Mr. Noble, Mr. Papini, Greg Martin, Sherry Egan & Travis McGuire. Members absent: Mr. Rademacher (PO), Dr. Fostiak (BY) & Mr. Craven (RT)

There was no update from the Regional Office of Education.

Mr. Taylor requested a motion to approve minutes of the October 21, 2010 Executive Board Meeting. Dr. Mayberry motioned and Ms. Bua seconded the motion. All were in favor of the motion. The motion was unanimously passed.

Mr. Taylor requested a motion to approve the financial statement and payment of bills. Mr. Noble noted revenue has not been received for FY10 of \$47,000 for RSSP and \$49,000 for Transportation. Once OCEC receives these funds the districts will be reimbursed. Included in the bills to be approved is an increased invoice from Hodges, Lozzi, Eisenhammer for a Special Education Teacher inservice that was held at the Cooperative with the topic of Special Education Law. Dr. Mayberry made a motion to approve the financial statement and the payment of bills and Ms. Bua seconded the motion.

Ayes: Mr. Bob Prusator, Ms. Bua, Dr. Mayberry, Mr. Zick, Mr. Todd Prusator, Mr. Stott, Dr. Kokaska, Mr. Mahoney, Mr. Taylor, and Ms. Nelson.

Nays: none

Motion passed.

Mr. Taylor presented Mr. Greg Martin, Head of Ogle County Probation Department. Mr. Martin distributed material to the members with regards to the Alternative to Suspension Program including referrals from each district for April 2009 to present. There were new classroom portables at Focus House which replaced the old buildings. Mr. Martin requests feedback from the Superintendents for which student behavior may be different and that the Alternative Suspension program is working well. There is an Online Diversion Program, 3rd Millennium Classrooms, which has become partners with the Alternative Suspension Program for students arrested for alcohol, theft, or drugs. The course takes approximately three hours to complete. This online course is also available for parents whose child is enrolled in an alcohol or drug education course. Mr. Martin stated the CCAP agreement needs updated for each district. Signing the agreement allows the exchange of information for at-risk students. Mr. Noble will schedule Mr. Martin with a follow-up meeting at the December or January Board meeting.

Mr. Rademacher and Mr. Craven entered the meeting at 9:43 a.m.

Mr. Noble requested the board to approve personnel leave, resignations, retirement and employment. Ms. Christine Pakoska, Social Worker at Chana Education Center, has requested to take FMLA Leave from November 12th through the end of the calendar year. Dr. Mayberry made a motion to approve the director's recommendation for the FMLA of Ms. Pakoska. Ms. Bua seconded the motion. All were in favor of the motion. The motion was unanimously passed.

Mr. Mike Papini presented an update on the Autism Team. There are two consultants, Kay Tallyn and Sue Costello, available to the districts. There are trainings available for district staff at no cost. On September 9th an Autism inservice training was held at the OCEC which consisted of Visual Strategies and a Make-N-Take. On October 19th an Autism Training was also held covering the topics of Adapting General Education Curriculum and Materials in the a.m. and Sensory Integration in the p.m. Binders with information are distributed to each attendee as a reference tool. OCEC staff will also spend 2 hours at a district training specific staff. Mr. Noble stated OCEC will provide the support for implementation with hands-on training for districts.

Mr. Papini left the meeting at 9:58 a.m.

Mr. Noble shared information on the OCEC Workload Plan. The OCEC Workload Committee met to review the Workload plan reviewing each of the areas covered in the workload plan and updated any areas that changed since the plan was developed a year ago. The two areas reviewed were the Nurses and Paraprofessionals. The overall consensus was the work plan is appropriate and no major changes need to be made or staffing patterns addressed. Mr. Noble is available to help with any district's workload plan committee.

Mr. Noble shared information on the Least Restrictive Environment. With ISBE using LRE as its data point for determining if districts will be monitored, it is important to provide up to date information on LRE in each of the districts in the Cooperative. Data was distributed to the members that covered three areas over three years which are Total District Enrollment, Percent of Special Education Population and EE Codes per year. The graphs report the targets for each year, and each district, as well as the breakdown by disability. Monitoring visit from the state will include review of IEP,s Notices, Parent evening sessions and etc. If monitored, the district writes a comprehensive plan then has one year to make necessary changes. The EE (Educational Environment) trend over the course of the year should increase. Discussion followed.

Mr. Noble provided the board with information on Statewide Assessments. Students who attend OCEC programs must participate in the statewide assessments. Some students take the ISAT and others take the IAA. Districts received a spreadsheet of their students who attend OCEC programs with the ISAT and IAA scores. An Illinois Alternate Assessment Participation Guideline for 2010-2011 was distributed covering who is eligible to take the IAA and who is not eligible for consideration to take the IAA.

Mr. Noble recommended the board to approve the Risk Management Insurance Policy that is up for renewal December 1, 2010. Illinois Counties Risk Management Trust continues to be the carrier of the OCEC policy. The insurance carrier Utica wrote the policy. The FY10 rate was \$52,492 and the FY11 rate is \$50,072. Mr. Stott made a motion to approve the director's recommendation for the ICRMT Risk Management Insurance Policy. Mr. Todd Prusator seconded the motion.

All were in favor of the motion. The motion was unanimously passed.

Mr. Noble recommended the board to approve the first reading on Board Policies. The final approval of the Board Policies would be made with the next Governing Board meeting. He stated the following policies have been newly added or amended by the Illinois Association of School Boards. 2:160: Board Attorney, 2:220-AP; Administrative Procedure: Types of School Board Meetings, 2:260-AP1: Administrative Procedure: Guidelines for Investigation Complaints and Allegations of Misconduct, 4:60E: Operational Services: Exhibit – Notice to Contractors, 4:110-AP1: Administration Procedures – School Bus Post Accident Checklist, 4:140: Operational Services: Waiver of Student Fees, 4:140-AP: Operational Services: Admin. Procedures: Fines, Fees & Charges – Waiver of Student Fees, 4:140-E1: Operational Services: Exhibit – Application for Fee Waiver, 4:140-E2: Operational Services: Exhibit – Response to Application for Fee Waiver, Appeal, & Response to Appeal, 5:190: Professional Personnel: Teacher Qualifications, 5:250: Professional Personnel: Leaves of Absence, 5:270: Educational Support Personnel: Employment At-Will, Compensation and Assignment, 5:280: Educational Support Personnel: Duties and Qualifications, 6:120-AP3: Instruction: Administrative Procedure – Service Animal Access Requests, 6:120-AP3, E1: Instruction: Exhibit – Request for a Service Animal to Accompany a Student in School Facilities, 7:90: Students: Release During School Hours, 7:150: Students: Agency and Police Interviews, 7:150-AP: Students: Administrative Procedure – Agency and Police Interviews, 7:190-AP2: Students: Student Handbook – Gang Activity Prohibited, 7:240-AP1: Students: Administrative Procedure – Code of Conduct for Extracurricular Activities, 7:325: Students: Student Fund-Raising Activities, 7:325-E: Students: Exhibit – Application and Procedures to Solicit Student for Fund-Raising, 8:30-E1: Community Relations: Exhibit – Letter to Parent Regarding Visits to School by Child Sex Offenders, 8:30-E2: Community Relations: Exhibit – Child Sex Offender's Request for Permission to Visit School Property.

Mr. Craven motioned to approve the Board Policies as presented by the director and Mr. Bob Prusator seconded.

Ayes: Mr. Stott, Mr. Zick, Mr. Bob Prusator, Dr. Kokaska, Dr. Mayberry, Mr. Todd Prusator, Mr. Craven, Ms. Nelson, Mr. Mahoney, Mr. Rademacher, Mr. Taylor, and Ms. Bua.

Nays: None

The motion passed

Dr. Mayberry moved, with a second by Mr. Craven, to go into Executive Session to discuss the appointment, employment, discipline, performance or dismissal of personnel and pending litigation. Roll call vote:

Ayes: Ms. Nelson, Mr. Zick, Mr. Bob Prusator, Dr. Kokaska, Dr. Mayberry, Mr. Todd Prusator, Mr. Craven, Mr. Stott, Mr. Mahoney, Mr. Rademacher, Ms. Bua, and Mr. Taylor.

Nays: None.

The motion passed and the Board went into closed session at 10:30 a.m.

Mr. Craven moved, with a second by Mr. Zick to leave Executive Session.

Roll call vote:

Ayes: Mr. Todd Prusator, Mr. Zick, Dr. Kokaska, Mr. Craven, Ms. Bua, Mr. Stott, Mr. Taylor, Mr. Mahoney, Ms. Nelson, Dr. Mayberry, Mr. Rademacher, and Mr. Bob Prusator.

Nays: None.

The motion passed and the Board went out of closed session at 10:58 a.m.

Mr. Taylor asked for a motion to approve the recommendation of a Therapy Stipend Contract Agreement with Ms. Kara Swanson. She is currently enrolled in a program of study to acquire a professional license in the State of Illinois as a Speech Therapist. Ms. Swanson will receive a \$5,000 per year stipend up to \$20,000 for four years of service to the Ogle County Education Cooperative for payment of her tuition, room and board, books, fees or other similar charges associated with obtaining an Entry Level Degree in Speech Therapy. The stipend will be payable during the fall and spring semesters and shall not be subject to ordinary withholdings. Ms. Swanson will be responsible for any taxes to be paid on the stipend amounts. A clause for childbearing is written in the contract. If Ms. Swanson would break the contract the amount of the stipend tuition paid on her behalf must be returned to the Cooperative.

Mr. Stott moved, with a second by Mr. Craven.

Ayes: Ms. Bua, Dr. Kokaska, Dr. Mayberry, Mr. Taylor, Ms. Nelson, Mr. Stott, Mr. Bob Prusator, Mr. Mahoney, Mr. Zick, Mr. Rademacher, Mr. Todd Prusator, and Mr. Craven..

Nays: None

The motion passed.

There were no president comments or other business

At 10:59 a.m. the Executive Board Meeting adjourned. Mr. Zick motioned to adjourn the Executive Board Meeting and Ms. Bua seconded the motion.
Vote to adjourn the meeting was unanimous.

Lowell Taylor, President

Tammy Moser, Recording Secretary