

OGLE COUNTY EDUCATIONAL COOPERATIVE

EXECUTIVE BOARD MINUTES

The Executive Board of the Ogle County Educational Cooperative met on June 19, 2008 at 9:30 a.m. The meeting was held at the Administration Building in Byron.

Mr. Taylor called the meeting to order and the following members responded to the roll call: Dr. Fostiak (BY), Dr. Mayberry (ES), Mr. Taylor (FO), Mr. Stott (KI), Mr. Bob Prusator (ME), Dr. Mattingly (OR), Mr. Rademacher (PO), Mr. Todd Prusator (RE), and Mr. Craven (RT).
Members not present: Dr. Kokaska (CR).
Also present: Ms. Clemens, Mr. Noble, Mr. Zick (AFC) and Mr. Shepherd (AM).

Ms. Clemens provided information to the Board regarding a workshop on Response to Intervention (RtI) for Paraprofessionals that will take place at the ROE on August 14th.

Mr. Taylor requested a motion to approve the minutes of the May 15, 2008 board meeting. Dr. Mattingly moved to approve the minutes of the meeting. Mr. Stott seconded the motion. Roll call vote:
Ayes: Mr. Stott, Mr. Rademacher, Mr. Taylor, Mr. Craven, Dr. Mayberry, Mr. Todd Prusator, Dr. Mattingly,
Dr. Fostiak and Mr. Bob Prusator.
Nays: None.
The motion passed.

Mr. Taylor requested a motion to approve the financial statement and payment of bills. Mr. Rademacher moved, seconded by Mr. Craven, to approve the financial statement and payment of the bills as presented. Roll call vote:
Ayes: Mr. Craven, Dr. Fostiak, Dr. Mayberry, Dr. Mattingly, Mr. Rademacher, Mr. Todd Prusator, Mr. Stott, Mr. Bob Prusator, and Mr. Taylor.
Nays: None.
The motion passed.

Mr. Noble shared information and his recommendations with the Board concerning personnel. He stated Deanne Droege, School Social Worker, has submitted her resignation effective immediately. He then recommended the employment of the following new staff for the 2008-09 school year: Maggie Clark, School Social Worker, and Kelly Schad, Speech/Language Paraprofessional. Mr. Noble provided information regarding the maternity leave request of Jennifer Kitzmiller beginning August 14th through September 12th. Mr. Craven moved, with a second by Dr. Fostiak, to approve the maternity leave request of Jennifer Kitzmiller, accept the resignation of Deanne Droege and approve the employment of Maggie Clark and Kelly Schad, as presented by the Director. Roll call vote:
Ayes: Mr. Craven, Dr. Fostiak, Dr. Mayberry, Dr. Mattingly, Mr. Rademacher, Mr. Todd Prusator, Mr. Stott, Mr. Bob Prusator and Mr. Taylor.
Nays: None.
The motion passed.

Mr. Noble provided information to the Board regarding ISBE Indicators 12, 13, 14, 20 for special education. He stated districts have received status notices concerning these indicators and improvement plans will need to be prepared and submitted to ISBE. Discussion followed. It was suggested that the Director assist districts in the submission of the required information to ISBE. Superintendents may send Mr. Noble their IIRC password if they choose to have him enter the response.

Mr. Noble presented information concerning the end of the year FY 08 billing to districts. He stated the final billing was sent out last week and is a reconciliation of the entire year's actual expenditures and revenues received. He stated the final billing for central costs and programs was less than the projected billing in September. Mr. Noble provided separate comparisons of central costs from FY 07 to FY 08 and final costs (that include programs) from FY 07 to FY 08.

Mr. Noble shared information with the Board regarding individual aide reimbursement and provided the amounts reimbursed to each district in FY 08. He reviewed the circumstances whereby a district could apply to OCEC for reimbursement of the costs associated with providing an individual aide.

Mr. Noble provided a review of the inservices held at the OCEC this past school year for Ogle County district staff. Inservices included five days of training on the RtI process; two days of Autism training for teachers and paraprofessionals; information for new general education teachers relating to special education; a review of procedures and rules for special ed. teachers; Autism/Make-and-Take workshops; Visual strategies for parents; an Intervention Fair for educators throughout the county; RtI for the Secondary Level for teachers and administrators; an IEP inservice for teachers; and seven CPI trainings throughout the year. Mr. Noble stated OCEC administrative staff met with Principals during their scheduled ROE administrator meetings to answer any questions and provide updates on special ed. issues such as RtI and rules and regulations. Mr. Noble also stated the Autism Team and Behavior Team from Chana Education Center provided consultations throughout the year to district schools.

Mr. Noble provided a listing of the planned inservice trainings to be held at the OCEC in FY 09. They will include: Special Ed. Teacher inservice; Transition Planning for secondary special ed. teachers; Autism Training, Visual Schedules, Academic Supports and Behavior Management techniques; RtI training; CPI training; Parent trainings; Sensory programs to support students and parents; Aimsweb training; RtI at the secondary level; and Principal inservices. Mr. Noble asked that districts contact OCEC if they would like a specific topic presented for a SIP day or local institute day.

Mr. Noble presented the Board with an Energy Agreement between the OCEC and Eswood School District. He stated at last month's board meeting information was provided and the board approved the proposal for the energy agreement. Mr. Noble further stated the Energy Agreement has now been prepared by Attorney Foley and a copy is being provided to the Board.

Mr. Noble presented the Board with the Executive Board Meeting Schedule for FY 09. He stated all meetings will begin at 9:30 a.m. and be held at the OCEC office in Byron. All meetings will be held on the third Thursday of each month except November, 2008 and March, 2009. The meeting dates for FY 09 are as follows: July 17, 2008, August 21, 2008, September 18, 2008, October 16, 2008, November 13, 2008, December 18, 2008, January 15, 2009, February 19, 2009, March 12, 2009, April 16, 2009, May 21, 2009, and June 18, 2009. Dr. Fostiak moved, with a second by Mr. Craven, to approve the Executive Board Meeting Schedule for FY 09 as presented. All present voted in favor of the motion.

Mr. Noble provided the Board with a Resolution Establishing Prevailing Wage. Dr. Mayberry moved, with a second by Mr. Rademacher, to adopt the Resolution Establishing Prevailing Wage as presented. All present voted in favor of the motion.

Mr. Noble shared information with the Board concerning proposals for the 10 year Life Safety Survey on the Chana Education Center. He stated proposals had been received by Green and Associates, Richard L. Johnson & Associates, and DLA Architects. Discussion followed that included Mr. Noble's

recommendation to approve the proposal presented by Green and Associates. Mr. Todd Prusator moved, with a second by Mr. Craven, to approve the proposal submitted by Green and Associates to conduct the 10 year Life Safety Survey on the Chana Education Center. Roll call vote:

Ayes: Mr. Todd Prusator, Mr. Bob Prusator, Dr. Mattingly, Mr. Rademacher, Mr. Craven, Dr. Mayberry and Mr. Taylor.

Nays: Dr. Fostiak and Mr. Stott.

The motion passed.

Mr. Noble provided the Board with information on the Tentative FY 09 Budget and asked that it be approved. He stated the budget had been presented at last month's meeting for a first look and provided a comparison of budget items between FY 08 and the projected FY 09 revenues and expenditures. He stated the final FY 09 budget will be presented in August. Mr. Noble reviewed the subgrant process and the need for new staff due to the new Life Skills class at Ashton, and the new Autism/Communication program. A need will also exist next year for a new Vision teacher and Brailist. Dr. Mattingly then moved, with a second by Mr. Craven, to approve the FY 09 Tentative Budget as presented by the Director. Roll call vote:

Ayes: Mr. Todd Prusator, Mr. Bob Prusator, Dr. Fostiak, Dr. Mattingly, Mr. Rademacher, Mr. Craven, Mr. Stott, Dr. Mayberry and Mr. Taylor.

Nays: None.

The motion passed.

Mr. Noble presented the Board with the FY 09 Projected Billing. He stated the billing is based on current staffing patterns, enrollment and known costs and revenues. Districts will receive revised projected billings in September and again in January. A final reconciled billing will be done the end of May, 2009. The districts were also advised of the projected students to attend an OCEC program.

In other business, Mr. Taylor initiated discussion regarding the ongoing sales tax topic. It was suggested to revisit this matter in July. Mr. Noble reminds the Board of the January 9, 2009 deadline for plans on implementation of the Response to Intervention process to be in place by the districts through the IIRC.

Dr. Mattingly moved to adjourn the meeting at 10:50 a.m. Dr. Mayberry seconded the motion and the meeting was adjourned.

Lowell Taylor, President

Ann Reeder, Recording Secretary