

## OGLE COUNTY EDUCATIONAL COOPERATIVE EXECUTIVE BOARD MEETING

The Executive Board of the Ogle County Educational Cooperative met at the Administration Building in Byron on May 19, 2011 at 9:37 a.m. Mr. Taylor called the meeting to order. The following members answered roll call: Mr. Todd Prusator (RE), Ms. Bua (ST), Dr. Kokaska (CR), Mr. Craven (RT), Dr. Mayberry (ES), Mr. Taylor (FO) and Mr. Rademacher (PO).

Also present: Mr. Noble

Members absent: Mr. Bob Prusator (ME), Ms. Nelson (AM), Mr. Stott (KI), Mr. Zick (AFC) and Mr. Mahoney (OR).

There was no an update with the Regional Office of Education

Mr. Taylor requested a motion to approve minutes of the April 21, 2011 Executive Board Meeting. Dr. Mayberry motioned and Ms. Bua seconded the motion. All were in favor of the motion. The motion was unanimously passed.

Mr. Taylor requested a motion to approve the financial statement and payment of bills. Mr. Noble stated included in the bills was a payment for the repair of a transmission of an OCEC van. The cost was only \$250 which was the cost of a warranty. Also, an invoice was paid for an evaluation of a Meridian student. Mr. Todd Prusator made a motion to approve the financial statement and the payment of bills and Ms. Bua seconded the motion.

Ayes: Mr. Rademacher, Mr. Craven, Dr. Kokaska, Mr. Todd Prusator, Dr. Mayberry, Ms. Bua, and Mr. Taylor.

Nays: none

The Motion passed.

Mr. Noble requested the board to approve personnel leave, resignations, retirement and employment. Ms. Gloria Ennenbach, RN, is being recommended for employment who will be replacing the nurse/aide at the Chana Education Center for FY12. Ms. Susan Naylor, Life Skills Teacher, is requesting a maternity leave from September 21, 2011 thru December 12, 2011. And Ms. Michele Glen, Vision Impaired Teacher, has submitted her notice of intent to retire effective at the end of the 2014-2015 school year. Mr. Noble noted OCEC is in need of an addition nurse/aide for a Rochelle classroom in FY12. Mr. Craven motioned to approve the Director's recommendation and Ms. Bua seconded the motion.

Ayes: Mr. Todd Prusator, Dr. Kokaska, Mr. Taylor, Mr. Craven, Mr. Rademacher, Ms. Bua, and Dr. Mayberry.

Nays: None

The motion was unanimously passed.

Mr. Noble shared information on the FY12 projected Program Enrollments. Life Skill program enrollment for FY12 is currently at 43 students. Mr. Noble noted that next year the grant funds will follow the programs. The Chana Education Center FY12 enrollment is currently at 15 for High School Students, 10 Jr. High students and 9 elementary students. The Challenge program current enrollment is 23 with room for 10 additional students. The SOAR program at Rochelle Township High School has an enrollment of 14 students with some of the students attending the Village of Progress. A student would exit the program at 22 years of age.

Mr. Noble recommended the board to approve the first reading on Board Policies. The final approval of the Board Policies would be made with the next Governing Board meeting. He stated the following policies have been newly added or amended by the Illinois Association of School Boards. 2:20-E: OCEC Board; Exhibit – Waiver and Modification Request Process, 2:140: OCEC Board; Communication To and From the Board, 2:250 OCEC Board; Access to OCEC Public Records, 2:250-AP1: OCEC Board; Administrative Procedure – Access to and Copying of OCEC Public Records, 3:50: General School Administration; Administrative Personnel Other than the Director, 3:60: General School Administration; Administrative Responsibility of the Building Principal, 4:15: Operational Services; Identity Protection, 4:15-AP: General Personnel; Administrative Procedure – Protecting the Privacy of Social Security Numbers, 4:15-E1: Operational Services; Exhibit – Letter to Employees Regarding Protecting the Privacy of Social Security numbers, 4:15-E2: Operational Services; Exhibit – State of Purpose for Collecting Social Security Numbers, 4:15-E3: Operational Services; Exhibit – Statement for Employee Manual or OCEC Website Describing the OCEC's Purpose for Collecting Social Security Numbers, 4:110-AP2: Operational Services; Administrative Procedure – Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection; and Bus Driving Comments.

Ms. Bua motioned to approve the Board Policies as presented by the director and Dr. Mayberry seconded.

All were in favor of the motion. The motion unanimously passed.

Mr. Noble recommended to the board to approve the FY12 contract with Hillman Pediatric Therapy who provides Occupational Therapy for the school districts in Lee County. The OCEC has utilized Hillman's services for the past two years and found it to be a quality service. Their rate would not increase for FY12. It will remain the same \$65.00 per hour. Due to a reduction in the need of service there will be a decrease to 3 days per week for FY12. FY11 services were 4 days per week.

Ms. Bua motioned to approve the FY12 Hillman Pediatric Therapy Contract as recommended by the director with a second motion made by Mr. Rademacher.

All were in favor of the motion. The motion passed.

Mr. Zick entered the meeting at 9:47 a.m.

Mr. Noble recommended to the board to approve a five year contract agreement with RkDixon. RkDixon did a full usage and cost analysis for the copiers and printers currently being used or maintained at the OCEC office and the Chana Education Center. RkDixon presented a proposal for a new five year contract that would provide support for all copiers as well as printers remaining at the OCEC and the Chana Education Center. The Proposal would reduce the monthly cost by a minimum of \$111 or \$6,667 over the life of the contract. The new monthly cost for the contract, printing and services would be a maximum of \$978.21.

Ms. Bua motioned to approve the RkDixon five year contract agreement as recommended by the director and Mr. Craven seconded the motion. All were in favor of the motion. The motion passed.

Ms. Amy Jo Clemens entered the meeting at 9:40 a.m.

Mr. Noble discussed a comparison of the preliminary FY12 OCEC budget with the FY11 OCEC budget. The IDEA grants were released for FY12. The Flow Through grant was reduced by \$25,000 with a FY12 total of \$1,971,751. The Preschool grant was reduced by \$100 with a FY12 total of \$94,070. The reimbursement for Special Education Personnel is reduced by \$50,000 due to the prorating of funds and reduced Life Skill staff and Chana staff in FY11. The Private Facility reimbursement is \$30,000 less due to students returning to their home school.

The FY12 RSSP grant was reduced by 10%. The grant application for FY12 will be written with the same funding as received in FY11. A FY12 cost per student was calculated at \$1,700 with the RSSP Grant revenue reduced by 10%. FY11 cost per student is \$600 due to the use of ARRA funds in the program. There was a 15% health insurance increase estimated in the FY12 budget along with a 1% salary increase. Mr. Noble is anticipating a 2% health insurance increase which would lower the tuition to approximately \$1,600 per student for FY12.

Ms. Clemens stated the Truancy program is funded by the state but the ROE has not received any payments of the \$143,000. Currently the Truancy program has been funded with reserves. Ms. Clemens suggested rearranging the RSSP Program, the Truancy Program and Nachusa. The funds could be combined and the students would attend at Nachusa. The Truancy program could cost the smaller districts \$5,000 while the larger districts could pay \$15,000. Mr. Noble stated the ED program at the Chana Education Center would be affected by removing the RSSP program. Mr. Craven recommended an additional meeting be scheduled to discuss the RSSP program with all the Superintendents present along with Dixon and Paw Paw. Ms. Clemens said she would organize the meeting.

Mr. Noble concluded with the overview comparison of the preliminary FY12 OCEC budget. The districts would receive an additional \$125,000 in subgrant funds. The overall increase to the FY12 is approximately \$99,000. This amount includes a 15% health insurance increase.

The board did not go into Executive Session.

During other business, Mr. Noble stated OCEC will conduct summer training for district nurses or staff for the Diabetic Care Training. Mr. Noble distributed information from Sruga Hauser, LLC on Education Reform Act, an article on Illinois Public Pension System, and IAASE conference information from May 12, 2011 conference on Effective Use of Data in Educational Reform.

Mr. Todd Prusator, Rochelle Elementary Superintendent, stated Rochelle was in the process of their building design for the new construction. He asked if OCEC would be interested in funding and developing a Life Skills classroom in their project. The members would like to see the design plans and the cost of the project.

Mr. Noble stated there was very good participation in the Special Olympics.

Mr. Craven discussed briefly the Focus House meeting with the county board members on regards to closing Focus House. Mr. Martin from Focus House spent a lot of time educating the community and getting support to keep Focus House open. Closing Focus House would not save the districts any money. The conclusion was to keep Focus House open. Mr. Craven mentioned Rochelle Township High School has not received any of its Orphanage funding in the amount of approximately \$400,000.

At 10:45 a.m. the Executive Board Meeting adjourned. Mr. Craven motioned to adjourn the Executive Board Meeting and Ms. Bua seconded the motion.

Vote to adjourn the meeting was unanimous.

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Lowell Taylor, President

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Tammy Moser, Recording Secretary