

## OGLE COUNTY EDUCATIONAL COOPERATIVE EXECUTIVE BOARD MEETING

The Executive Board of the Ogle County Educational Cooperative met at the Administration Building in Byron on June 17, 2010 at 9:30 a.m. Dr. Kokaska called the meeting to order. The following members answered the roll call: Mr. Craven (RT), Ms. Bua (ST), Dr. Kokaska (CR), Dr. Mayberry (ES), Mr. Zick (AFC), Mr. Bob Prusator (ME), and Mr. Todd Prusator (RE).

Also present: Mr. Noble

Absent members: Dr. Fostiak (BY), Mr. Mahoney (OR), Mr. Shepherd (AM), Mr. Rademacher (PO), Mr. Taylor (FO) and Mr. Stott (KI).

There was not an update from the Regional Office of Education.

Dr. Kokaska requested a motion to approve the minutes of the May 20, 2010 Executive Board meetings. Dr. Mayberry motioned and it was seconded by Mr. Bob Prusator. All were in favor of the motion. The motion was unanimously passed.

Dr. Kokaska requested a motion to approve the financial statement and payment of bills. Mr. Noble stated the final FY10 billing was mailed. OCEC is waiting to release district checks for individual aide reimbursement until state or local funds are received. This is to ensure payroll expenditures can be met. Mr. Bob Prusator motioned to approve the financial statement and the payment of bills and Dr. Mayberry seconded the motion.

Ayes: Ms. Bua, Dr. Mayberry, Mr. Craven, Mr. Zick, Mr. Todd Prusator, Dr. Kokaska, and Mr. Bob Prusator.

Nays: None

The motion passed.

Mr. Noble requested the board to approve the employment of Mr. Randy Horner as a School Psychologist and also first semester maternity leave for Chris Tornabene, School Psychologist, for FY11. Currently OCEC is short 1 ½ School Psychologists for the start of the 2010-2011 school year. Mr. Noble requested advice on hiring one additional School Psychologist. With the uncertainty of the Rock River Challenge Program continuing for the 2010-2011 school year, hiring an additional School Psychologist could be a gamble. Mr. Noble has interviewed for the position and would like to offer employment. Discussion followed with suggestion from the board to offer employment for a School Psychologist for the FY11 school year. Mr. Craven motioned to approve the employment of Mr. Randy Horner and the maternity leave of Ms. Tornabene for the 1<sup>st</sup> semester for 2010-2011 school year. Mr. Todd Prusator seconded the motion.

Ayes: Dr. Kokaska, Mr. Craven, Mr. Zick, Mr. Todd Prusator, Mr. Bob Prusator, Ms. Bua and Dr. Mayberry.

Nays: None

The motion passed.

Mr. Noble shared information on the FY10 Billing Statement. The OCEC bills were sent to the districts. The billing is in-line with the central cost budget. The final billing was calculated based on the fact that Byron School district has not paid any of its FY10 invoice. With that, each district will see an increase in their final billing. The district will also see an increase in their grant credit on the invoice. If and when Byron school district pays their invoice, each district will receive a refund for the additional amount paid in FY10.

Mr. Noble shared information on the FY10 Individual Aide reimbursement. The OCEC pays the individual aide cost for districts who are serving students with unique needs that require the support of an individual aide. Examples would be an interpreter for hearing impaired students, assistance for visually impaired students, physically impaired students who need assistance, and students on the autism spectrum who present unique challenges. Byron's portion of \$62,000 in the budget was not spent because Byron did not participate. The district checks were cut but will not be mailed until next month due to the lack of funds received. Mr. Noble discussed the possibilities of reducing future billings by eliminating the Individual Aide reimbursement paid to districts. Another area of reducing district billings could be the Out of District placement costs. If a student attends a private facility the reimbursement to the district the following school year would be 2 times the per capita. If a student is in public education the reimbursement would be 4 times the per capita. Currently, OCEC is working on an analysis of the amount districts are paying on their billing for Individual Aide and Out of District tuition with the advantages and disadvantages to each district. Dr. Mayberry said in years past the Out of District placement for students were included in the central cost as an insurance policy for the smaller districts.

Mr. Noble recommended the board approve the Chairperson, Mr. Lowell Taylor, of the Board to sign off on the financial statements of the Cooperative which includes the audit. Mr. Todd Prusator motioned to approve the director's recommendations and Ms. Bua seconded the motion. All were in favor of the motion. The motion passed.

Mr. Noble recommended the board approve the FY11 Executive Board meeting dates. July will be on the 4<sup>th</sup> Thursday of the month. Mr. Todd Prusator motioned to approve the FY11 Executive Board meeting dates with a second by Mr. Craven. All were in favor the motion. The motion passed.

Mr. Noble recommended the approval of the Resolution for Establishing Prevailing Wages. Dr. Mayberry motioned to approve the director's recommendation with a second by Mr. Craven. All were in favor of the motion. The motion passed.

Mr. Noble recommended the approval to increase the registration fee by \$5.00. For the past four years the OCEC has charged a \$30.00 registration fee to parents of students who attend OCEC programs (Life Skills and Chana). This year those funds generated \$960.00 which was used to cover the cost of textbooks, software and lumber supplies for Chana Education Center. The increase in the registration fee would generate an additional \$450.00 to be shared between the programs. Mr. Todd Prusator motioned to approve the Director's recommendations with a second by Ms. Bua. All were in favor of the motion. The motion passed.

Mr. Noble recommended the approval of the FY11 tentative budget. The final budget approval will be made by the Governing Board in August. Compared to the FY10 budget, the expenses were reduced by approximately \$98,000 which does not include ARRA funds. ARRA funds will be used on salaries to reduce the central cost. There was an increase in the Out of District placements, and the budget also includes a 15% increase in insurance which is expected to be much lower. Byron's IDEA federal funds and Preschool funds are being held in escrow. If those funds become available, the funds will be distributed to the districts and amendments will need to be filed. Spreadsheets for FY10 and FY11 were distributed to the members with a comparison of billings with Byron and without Byron. Mr. Todd Prusator motioned to approve the FY11 Tentative Budget with a second by Mr. Bob Prusator.

Ayes: Dr. Kokaska, Mr. Craven, Dr. Mayberry, Mr. Zick, Mr. Todd Prusator, Mr. Bob Prusator, and Ms. Bua.

Mr. Noble shared information on the FY11 Tentative Billing. He asked the districts send their first payment to OCEC in July. The OCEC bookkeeper will mail out a statement to the district bookkeepers indicating the amount due each month. The IDEA grant application will be sent next week which should generate IDEA payments starting in July.

Mr. Noble reviewed the FY10 inservice trainings which included Special Education for the new general education teacher, Autism training on modifying the curriculum, Autism training on managing behavior and sensory, Make-n-Take with NIA for students with Autism, Introduction to RtI, series of our trainings, Level II RtI training, Special Education Legal inservice, Co-Teaching inservice for general and special education teachers, Parent training on the IEP process, CPI training provided throughout the year, Training on the new IEP program, Behavior Management for general education teachers and TEEACCH. Mr. Noble asked if any district would like additional trainings to contact him. On October 28<sup>th</sup> an inservice will be held with an attorney to discuss Special Education Legal issues. Mr. Noble could meet with administrators and principals quarterly to discuss Special Education. He also is available to attend any of the district's board meetings to discuss special education to their board members.

The Executive Board did not go into Executive Session.

Mr. Noble distributed two packets of reading materials to the members; The Health Care Reform: Impact on employer-sponsored plan begins to emerge and Local Growth Models for Accountability.

At 10:17 a.m. the Executive Board meeting adjourned. Mr. Todd Prusator motioned to adjourn the Executive Board Meeting and Mr. Craven seconded the motion.

Vote to adjourn the meeting was unanimous.

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Lowell Taylor, President

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Tammy Moser, Recording Secretary