

OGLE COUNTY EDUCATIONAL COOPERATIVE EXECUTIVE BOARD MEETING

The Executive Board of the Ogle County Educational Cooperative met at the Administration Building in Byron on June 16, 2011 at 9:30 a.m. Mr. Taylor called the meeting to order. The following members answered roll call: Mr. Todd Prusator (RE), Ms. Bua (ST), Dr. Kokaska (CR), Dr. Mayberry (ES), Mr. Taylor (FO), Mr. Rademacher (PO), Mr. Mahoney (OR) and Mr. Zick (AFC).
Also present: Mr. Noble, Ms. Amy Jo Clemens and Mr. Juenger, Dixon Superintendent.
Members absent: Mr. Stott (KI), Mr Thake (AM), Mr. Bob Prusator (ME) and Mr. Craven (RT).

Ms. Amy Jo Clemens discussed the RSSP Program that is currently housed at the Chana Education Center. Ms. Clemens would like to coordinate programs, including the RSSP Program, at facilities such as Nachusa and the ALOP Program. Due to the lack of funding of the Truancy Program the ROE will use General State Aide funds to help support the Truancy program. The ROE will take over the RSSP program beginning in FY 13. The FY12 school year will be a time of planning with an advisory board that would meet at least two times a year with the first meeting being held in September. The FY12 school year would allow OCEC to make plans with the Chana ED program. Curriculum and length of day will be on the agenda with the advisory board. Ms. Clemens will consider hosting a program at the Chana Education Center. The BD tuition program that is held at the Chana Education Center could be too costly without the support of additional programs in the building. Mr. Zick stated with the Chana RSSP program students may return to local district and he has concerns with the ALOP program. Mr. Juenger wants to have input into the program especially the financial aspect. Mr. Todd Prusator stated the RSSP program is the ownership of the Regional Office of Education which holds the ultimate decision of the program.

Mr. Stott entered the meeting at 9:50 am.

Mr. Taylor requested a motion to approve minutes of the May 19, 2011 Executive Board Meeting. Dr. Mayberry motioned and Ms. Bua seconded the motion. All were in favor of the motion. The motion was unanimously passed.

Mr. Juenger left the meeting at 10:16 am.

Mr. Taylor requested a motion to approve the financial statement and payment of bills. Mr. Noble stated included in the bills was a payment for brackets to hang all the smart boards at the Chana Education Center. Also, OCEC recently installed much needed new faucets in all the bathrooms. Mr. Stott made a motion to approve the financial statement and the payment of bills and Dr. Mayberry seconded the motion.
Ayes: Dr. Mayberry, Dr. Kokaska, Mr. Mahoney, Mr. Todd Prusator, Mr. Rademacher, Ms. Bua, Mr. Zick, Mr. Taylor and Mr. Stott.
Nays: none
The Motion passed.

Mr. Noble requested the board to approve personnel leave, resignations, retirement and employment. Ms. Susan Jasper, Life Skills Teacher, has submitted her retirement notice effective at the conclusion of the 2010/2011 school year. Mr. Jonathan Stagg, School Psychologist, has submitted his resignation. He has taken a position with the University of Illinois. Ms. Linda Ray, who was released in March due to the uncertainty of the RSSP program, is being recommended for re-employment. Ms. Ray will be replacing the retiring teacher. Ms. Bridget Schleich, School Psychologist, is being recommended for employment. Ms. Schleich will be replacing Mr. Jonathon Stagg.
Mr. Todd Prusator motioned to approve the Director's recommendation and Mr. Rademacher seconded the motion.
Ayes: Mr. Stott, Mr. Zick, Dr. Kokaska, Mr. Taylor, Mr. Mahoney, Mr. Rademacher, Mr. Todd Prusator, Ms. Bua, and Dr. Mayberry.
Nays: None
The motion was unanimously passed.

Mr. Noble shared information on the FY12 Needs Assessment survey. Approximately 10% of the faculty throughout the Cooperative is surveyed. Social Work and Psychologist continue to be a need in the districts. The OCEC provided quality staff training including CPI training. An additional employee will be trained this fall as a CPI Trainer. In FY12, the OCEC will conduct more inclusion and co-teaching training.

Mr. Noble reviewed the FY11 final billing statement. The transportation billing and the RSSP program billing was increased due to lack of payments from the state. A refund will be sent to the districts as payments are received from the state. The FY11 final bill was reduced compared to the FY11 projected billing due to grant funds, Medicaid and ARRA funds.

Mr. Noble recommended to the board to approve the resolution on GASB #54. GASB statement #54 allows changes of names or terms used to identify fund balances for the purpose of tracking funds more accurately. Mr. Stott motioned to approve the GASB #54 Resolution as presented and Mr. Mahoney seconded the motion. All were in favor of the motion. The motion passed.

Mr. Noble stated the OCEC if required to designate an individual to sign off on the financial statements of the Cooperative which includes the audit. The recommendation is for the Chairperson to be designated the responsibility to accept and sign off on the audit. Mr. Stott motioned to approve the director's recommendations and Mr. Rademacher seconded the motion. All were in favor of the motion. The motion passed.

Mr. Noble recommended to the board to approve the Request for Proposal (RFP) for Health Insurance Broker/Consultant. The purpose of the RFP is to obtain bids for a health insurance broker in an effort to reduce costs. Currently the OCEC has a contract with Miller, Buettner, and

Parrott as its broker. The current contract with MB&P will expire on October 1, 2011. A letter would need to be sent MB&P by July 1, 2011 to rescind the current contract. The RFP would be sent to Rochelle Insurance, Caywood Associates, Inc. and Miller, Buettner & Parrott, Inc. This summer the OCEC will conduct a health insurance census on all staff members for competitive bids from health insurance companies. Once the proposals are received from insurance brokers the board will review the proposals at an upcoming board meeting.

Mr. Noble recommended to the board to approve the FY12 OCEC Executive Board meeting schedule. The July 21st board meeting may need to be rescheduled to July 19th. Mr. Stott motioned to approve the FY12 Executive Board Meeting Dates as presented with a second by Mr. Todd Prusator. All were in favor of the motion. The motion passed.

Mr. Noble recommended to the board to approve the resolution for establishing the prevailing wages as presented. Dr. Kokaska motioned to approve the director's recommendations with a second by Mr. Zick. All were in favor of the motion. The motion passed.

Mr. Noble recommended to the board to approve the FY12 treasurer bond for Mr. Don Fuller of one million dollars in the amount of \$972.00. There was a slight increase in the cost over FY11. Travelers will remain the carrier of the bond. Mr. Stott motioned to approve the treasurer bond as presented with a second by Mr. Rademacher. All were in favor of the motion. The motion passed.

Mr. Noble recommended to the board to approve the FY12 Tentative Budget with the Governing Boards final approval in August. Mr. Noble noted the FY12 budget includes 3 of 4 Personnel revenue payments. If all 4 Personnel payments are received by the end on FY12 the final billing will be adjusted accordingly. Health insurance is being budgeted at a 15% increase. The mid-year billing will be adjusted to reflect the actual insurance rates. There was an increase of \$147,000 in private facility costs. An additional \$125,000 was added to subgrant payments to districts. The overall increase to the FY12 tentative budget is 1.4%. Mr. Todd Prusator motioned to approve the FY12 Tentative Budget and Mr. Zick seconded the motion.

Ayes: Mr. Todd Prusator, Ms. Bua, Mr. Zick, Dr. Kokaska, Dr. Mayberry, Mr. Taylor, Mr. Rademacher, Mr. Stott and Mr. Mahoney

Nays: None

The motion passed.

Mr. Noble shared information on the FY12 Preliminary billing. The tuition programs were reduced due to the grant being applied directly to the Life Skills and Behavior Disorder programs. This also reduced the grant credit on the billing.

Ms. Amy Jo Clemens left the meeting at 10:50 am.

Dr. Mayberry moved, with a second by Mr. Todd Prusator, to go into Executive Session to discuss the appointment, employment, discipline, performance or dismissal of personnel and pending litigation. Roll call vote:

Ayes: Mr. Todd Prusator, Ms. Bua, Mr. Zick, Dr. Kokaska, Dr. Mayberry, Mr. Taylor, Mr. Rademacher, Mr. Stott, and Mr. Mahoney.

Nays: None.

The motion passed and the Board went into closed session at 10:53 a.m.

Mr. Stott moved, with a second by Ms. Bua to leave Executive Session.

Roll call vote:

Ayes: Mr. Stott, Dr. Kokaska, Ms. Bua, Dr. Mayberry, Mr. Taylor, Mr. Mahoney, Mr. Zick, Mr. Rademacher and Mr. Todd Prusator.

Nays: None.

The motion passed and the Board went out of closed session at 11:02 a.m.

Mr. Taylor asked for a motion to approve a soft freeze with zero percent added to the salary schedule for FY12 with movement in step and lane for certified staff who are on the salary schedule and a one percent (1%) salary increase for those certified staff who are no longer on the salary schedule.

Mr. Rademacher motioned with a second by Mr. Zick.

Ayes: Ms. Bua, Dr. Kokaska, Mr. Taylor, Mr. Stott, Mr. Mahoney, Mr. Zick, and Mr. Rademacher.

Nays: Dr. Mayberry and Mr. Todd Prusator

The motion passed.

Mr. Taylor asked for a motion to approve a one percent (1%) salary increase for the non-certified staff for FY12.

Mr. Rademacher motioned with a second by Dr. Kokaska.

Ayes: Dr. Kokaska, Mr. Taylor, Mr. Rademacher, Mr. Mahoney, Ms. Bua, Mr. Todd Prusator, Mr. Stott and Mr. Zick.

Nays: Dr. Mayberry

The motion passed.

Mr. Taylor asked for a motion to approve a one percent (1%) salary increase for administrators for FY12.

Mr. Zick motioned with a second by Mr. Stott.

Ayes: Mr. Stott, Dr. Kokaska, Ms. Bua, Dr. Mayberry, Mr. Taylor, Mr. Mahoney, Mr. Zick, Mr. Rademacher and Mr. Todd Prusator.

Nays: None

The motion passed.

Mr. Zick left the meeting at 11:08 am.

During other business, Mr. Taylor noted there would be a wind tower hearing on June 28th for a superintendent to attend and comment on how it would impact school revenue. Mr. Todd Prusator stated Rochelle was in the process of their building design for the new construction. The classroom design for special education students would need to be discussed. The construction company will contact Mr. Noble to discuss the needs of the classroom.

At 11:22 a.m. the Executive Board Meeting adjourned. Mr. Mahoney motioned to adjourn the Executive Board Meeting and Ms. Bua seconded the motion.

Vote to adjourn the meeting was unanimous.

Lowell Taylor, President

Tammy Moser, Recording Secretary