

## OGLE COUNTY EDUCATIONAL COOPERATIVE EXECUTIVE BOARD MEETING

The Executive Board of the Ogle County Educational Cooperative met at the Administration Building in Byron on July 16, 2009 at 9:30 a.m.

Mr. Taylor called the meeting to order. The following members answered the roll call: Mr. Zick (AFC), Dr. Kokasta (CR), Mr. Mayberry (ES), Mr. Taylor (FO), Mr. Stott (KI), Mr. Bob Prusator (ME), Dr. Mattingly (OR), Mr. Rademacher (PO), and Ms. Bua (ST).

Also present: Mr. Noble and Ms. Amy Jo Clemens

Ms. Amy Jo Clemens informed the board members present of the August 25<sup>th</sup> Superintendent's meeting. At the June meeting there were changes within the structure of the meeting. Ms. Clemens stated the REAP grant was approved and OCEC should receive \$9,300 in FY10.

Mr. Todd Prusator entered the meeting at 9:37 a.m.

Mr. Taylor requested a motion to approve the minutes of the June 16, 2009 Executive Board meeting. Dr. Mattingly motioned and it was seconded by Dr. Mayberry. The motion was unanimously passed.

Mr. Taylor requested a motion to approve the financial statement and the payment of bills. Mr. Noble stated the Web Based IEP invoice is included with these months' invoices. Then he informed the members that the Web Based IEP training will be held at RTHS on August 10<sup>th</sup> and then in Oregon on August 11<sup>th</sup>. He also informed the member that the Chana Education Center had a recall on the sprinkler system. Upon inspection, they found a pump that would need to be replaced and this will need to be added to the FY10 budget.

Dr. Mayberry motioned, and Ms. Bua seconded.

Ayes: Ms. Bua, Dr. Mayberry, Dr. Mattingly, Mr. Rademacher, Mr. Todd Prusator, Mr. Stott, Dr. Kokaska, Mr. Bob Prusator, Mr. Taylor, and Mr. Zick

Nays: None

The motion passed.

Mr. Noble recommended the re-employment of a life skills paraprofessional, Sandy Spohn, for the FY10 school year. Ms. Spohn was rified in March but after reviewing classroom schedules, an additional paraprofessional was needed. He also requested maternity leaves for Heather Politsch and Becky Cox for the 2009-2010 school year. Mr. Taylor asked if Ms. Politsch and Ms. Cox will have sick time available for their maternity leave. Mr. Noble said both employees have accumulated sick days. Mr. Taylor asked for a motion to approve employment of Sandy Spohn and maternity leave requests for Ms. Politsch and Ms. Cox as recommended by the Director. Dr. Mayberry motioned and Ms. Bua seconded the motion to accept the director's recommendation.

Ayes: Dr. Mayberry, Dr. Mattingly, Mr. Zick, Mr. Stott, Mr. Todd Prusator, Mr. Bob Prusator, Mr. Rademacher, Ms. Bua, Dr. Kokaska, and Mr. Taylor.

Nays: None

The motion passed.

Mr. Noble recommended the acceptance of the treasurer bond from Travelers at a premium of \$921 and to employ Mr. Don Fuller as the OCEC treasurer for another two years at a yearly rate of \$2,050.

Mr. Stott moved to approve acceptance of the treasurer bond and to employ Mr. Fuller for the next 2 years. Mr. Bob Prusator seconded the motion. The motion was unanimously passed.

Mr. Noble recommended approving, as first reading, of the Board policy changes per the Illinois Association of School Board. The policies presented were as follows: *2:220-E1 School Board Exhibit – Board Treatment of Closed Meeting Verbatim Records and Minutes; 4:120-AP Operational Services, Administrative Procedures – Food Services; 4:130 Operational Services, Free and Reduced – Price Food Services; 4:170 Operational Services, Safety; 4:170-AP1 Operational Services, Administrative Procedure – Comprehensive Safety and Crisis Program.* Final approval of the policy changes will be made by the Governing Board. Dr. Mayberry motioned to approve the policy changes as presented and Ms. Bua seconded the motion.

Ayes: Mr. Zick, Dr. Mattingly, Mr. Stott, Dr. Mayberry, Mr. Todd Prusator, Mr. Bob Prusator, Mr. Rademacher, Ms. Bua, Dr. Kokaska, and Mr. Taylor.

Nays: None

The motion passed

Mr. Noble presented an information worksheet showing the Medicaid dollars each district generated in FY08 and FY09 for Fee-for-Service and Administration Outreach. Most districts received a larger sum of money in FY09 versus FY08 due to a law suit. The amount each district receives in FY10 may be much lower than the moneys received in FY09, therefore Mr. Noble suggested the members budget their FY10 revenue based on FY08 revenue received.

Mr. Noble provided information on the FY09 Budget. The education fund will exceed what was budgeted in FY09 due to the entrance fee revenue received. There are outstanding payments yet to be received in FY10 for the fiscal 2008-2009 year. Those payment include a Personnel payment of \$134,753, a Transportation payment of \$46,763, a DORS payment of \$500 and an RSSP payment of \$35,357. Overall, the FY09 OCEC expenditures were under budget by 4.15%

Mr. Noble recommended to keep the executive minutes of January through June 2009 closed and also to destroy the audio recordings of the closed executive session of January through December of 2007. Dr. Mayberry motioned to keep the executive sessions closed of January through June 2009 and to destroy the audio recordings of January through December 2007. Mr. Todd Prusator seconded the motion.

Ayes: Dr. Kokaska, Dr. Mayberry, Mr. Taylor, Mr. Zick, Mr. Stott, Mr. Bob Prusator, Dr. Mattingly, Mr. Rademacher, Mr. Todd Prusator, and Ms. Bua.

Nays: None

The motion passed.

Mr. Noble provided proposed assignment schedule information of the School Psychologists and School Social Workers for the 2009-2010 school year. Mr. Schuster and Mr. Noble worked together on arranging the schedules. Mr. Noble will ask the staff members to get involved with the principles and teams within each school they are assigned.

Mr. Todd Prusator had other business to discuss. May school in Rochelle has a portable which is owned by OCEC. The roof needs replaced and the estimate of the repairs is \$15,000. They are gathering additional estimates for the repair. Also, the metal ramp is rusting and will need replaced. Mr. Noble said this will be added into the FY10 budget to cover this expense.

Mr. Noble said OCEC has received letters of intent to retire from two employees, Mr. Ralph Gleissner and Ms. Gayle Noble. Both employees will retire in fiscal year 2013. Mr. Noble anticipates one more employee to submit a letter of intent to retire.

Mr. Noble shared with the members that their work load plan should be completed by September 1<sup>st</sup> if possible. It addresses Special Education employees within the district. The work load plan should include the number of teachers with the number of students per teacher. The state ratio was 20 to 1.

At 10.02, the Executive Board meeting adjourned. Mr. Todd Prusator motioned to move to adjourn the Executive Board. Dr. Kokaska seconded the motion.

Vote to adjourn the meeting was unanimous.

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Lowell Taylor, President

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Tammy Moser, Recording Secretary