

OGLE COUNTY EDUCATIONAL COOPERATIVE EXECUTIVE BOARD MEETING

The Executive Board of the Ogle County Educational Cooperative met at the Administration Building in Byron on August 19, 2010 at 9:30 a.m. Mr. Taylor called the meeting to order. The following members answered the roll call: Ms. Bua (ST), Ms. Nelson (AM), Dr. Mayberry (ES), Dr. Kokaska (CR), Mr. Mahoney (OR), Mr. Bob Prusator (ME), Mr. Rademacher (PO), Mr. Todd Prusator (RE), Mr. Stott (KI), and Mr. Taylor (FO).

Also present: Mr. Noble

Absent members: Mr. Craven (RT), Mr. Zick (AFC), and Dr. Fostiak (BY).

There was not an update from the Regional Office of Education.

Mr. Taylor requested a motion to approve the minutes of the July 22, 2010 Executive Board meetings. Dr. Mayberry motioned and it was seconded by Mr. Bob Prusator. All were in favor of the motion. The motion was unanimously passed.

Mr. Taylor requested a motion to approve the financial statement and payment of bills. Mr. Noble thanked the districts for sending their payments to the cooperative. OCEC has yet to receive for FY10 \$168,000 for Personnel and \$49,000 for Transportation. Mr. Stott motioned to approve the financial statement and the payment of bills and Mr. Mahoney seconded the motion.

Ayes: Ms. Bua, Dr. Mayberry, Mr. Bob Prusator, Mr. Todd Prusator, Mr. Stott, Dr. Kokaska, Mr. Mahoney, Mr. Taylor, Ms. Nelson, and Mr. Rademacher..

Nays: None

The motion passed.

Mr. Noble requested the board to approve personnel leave, resignations, retirement, and employment. Ms. Ashley Vrazsity, Paraprofessional, is requesting a one year leave of absence due to a medical issue. Ms. Pam Pottorff, nurse, is resigning from her position as a nurse/aide. Mr. Andrew Schwab, Social Worker, submitted his resignation. He has taken a job in his home state of Michigan. Recommended for employment is Ms. Mary Jones, Paraprofessional, who was released in the spring as a reduction in force and due to a resignation of a position, she was offered the position. Ms. Jane Hopkins, PE Teacher, was reduced to 60% FTE in the spring when reductions were made due to the uncertainty of the Challenge program. With the Challenge program back for FY11, Ms. Hopkins will need to return full time. Also, Ms. Allison Meyer, School Social Worker, is being recommended for employment. Ms. Meyer will replace Mr. Andrew Schwab. Ms. Janet Bonnen, Life Skills Teacher, submitted her notice of intent to retire at the end of 2011/2012 school year. Mr. John Hopkins, Special Ed. Teacher, has also submitted his notice of intent to retire at the end of 2013/2014 school year. Mr. Stott made a motion to approve the director's recommendation with a second by Ms. Bua.

Ayes: Dr. Kokaska, Mr. Bob Prusator, Mr. Taylor, Mr. Stott, Mr. Todd Prusator, Mr. Rademacher, Ms. Nelson, Ms. Bua, Dr. Mayberry, and Mr. Mahoney.

Nays: None

The motion passed.

Mr. Noble provided the board with updates to the FY11 budget. The FY11 tentative budget was approved in June with a final approval from the Governing Board this month. At this time, the personnel reimbursement should be at 100% for FY11. In June the RSSP grant budget was reduced by 60% from \$143,000 to \$54,000. The Governor added funds back for FY11 so the reduction is 44% bringing the grant revenue to approximately \$80,000. There was a reduction in the Life Skill Program of one teacher and one aide due to students moving out of the area over the summer. The cost per student for FY11 is approximately \$1,500 less than in FY10. In the Ed program there was an increase of one teacher and one aide due to an increase in the enrollment of Junior High age students. The cost per student in the Ed program at Chana is approximately \$3,000 less than in FY10. The overall budget was reduced by approximately \$322,000. An Out of District student will be added into the budget for approximately \$17,000.

Mr. Noble presented the board with a current statement and an overview comparison page of the FY10 Final Billing compared to the FY11 August projected billing. Subgrant funds are not included on the statement but are separate revenue to the districts. The ED and LS tuition is less in FY11 verses FY10. The grant credit should increase on the January billing when more funds are expensed into the IDEA grant. Mr. Noble presented to a district's board in the month of August discussing the programs of the OCEC, how the Cooperative operates & the billing process. Mr. Noble would be available to talk with other district's board members on the same topics.

Mr. Noble discussed OCEC program enrollment. Students of the upper level Life Skill program were selected to age out early or graduate to become full-time clients with the Village of Progress. Four of the five students would have aged out sometime during this school year and the fifth student will be old enough to graduate. This is long term commitment and provides the student opportunities and support into their adult year.

Mr. Noble presented the board with the proposed OCEC Inservices for the 2010/2011 school year. A few of the inservices scheduled for FY11 include a Special Education Inservice training primarily for special education teacher. In the morning an attorney will speak on special education legal and the afternoon presentation will be a statewide parent mentor speaking on working with parents of special needs

students. Another inservice is an Administrator's Academy scheduled for November 9th. The topic is "Autism for Administrators". The presenter is a Lawyer who has recently become an Assistant Director for a Cooperative. Administrators will learn a great deal about their responsibilities and the school responsibilities for serving students with Autism. A New General Education Teacher inservice is scheduled for ½ day on September 15th. The topics for the meeting are IEP Meetings, Autism and Behavior skills.

Mr. Craven entered the meeting at 10:10 a.m.

Mr. Noble shared information on the Maintenance of Effort. The report will need to be submitted to the OCEC. The MOE worksheets were completed by ISBE this year by using the district's Annual Financial Reports. The 2009 MOE expenses should be greater than the 2008 expenses. The district's auditor will need to review the worksheet and then complete the proper forms for any corrections. There could be a penalty to the district for the amount of the negative balance.

Mr. Noble will share information next month to the board on topics from the Illinois Directors Conference which include Lease Restrictive Environment. Mr. Noble distributed a copy of the Top Five Educational Environment Finding of Non Compliance in Illinois.

Mr. Todd Prusator moved, with a second by Ms. Bua, to go into Executive Session to discuss the appointment, employment, discipline, performance or dismissal of personnel and pending litigation. Roll call vote:

Ayes: Mr. Todd Prusator, Mr. Bob Prusator, Dr. Kokaska, Dr. Mayberry, Mr. Craven, Mr. Stott, Mr. Mahoney, Mr. Rademacher, Ms. Bua, Mr. Taylor and Ms. Nelson.

Nays: None.

The motion passed and the Board went into closed session at 10:17 a.m.

Mr. Bob Prusator moved, with a second by Mr. Craven to leave Executive Session.

Roll call vote:

Ayes: Mr. Rademacher, Dr. Kokaska, Dr. Mayberry, Ms. Bua, Mr. Stott, Mr. Bob Prusator, Mr. Mahoney, Ms. Nelson, Mr. Todd Prusator, Mr. Craven, and Mr. Taylor.

Nays: None.

The motion passed and the Board went out of closed session at 10:25 a.m.

Mr. Taylor asked for a motion to approve the recommendation of a 1% increase on salaries for the ESP staff. Mr. Craven motioned to approve the recommendation made by the director and Mr. Rademacher seconded the motion.

Ayes: Ms. Bua, Dr. Kokaska, Mr. Taylor, Mr. Stott, Mr. Bob Prusator, Mr. Mahoney, Ms. Nelson, Mr. Rademacher, Mr. Todd Prusator, and Mr. Craven..

Nays: Dr. Mayberry

The motion passed.

During other business, Mr. Noble shared information on the Medicaid billing, Fee-for-Service and Administrative Outreach. Mr. Steve Koruna is willing to meet with district staff to discuss reimbursement and train staff on entering claims into My Service Tracker for student services to maximize reimbursement. District superintendents were interested in a training session.

At 10:29 a.m. the Executive Board meeting adjourned. Mr. Craven motioned to adjourn the Executive Board Meeting and Mr. Stott seconded the motion.

Vote to adjourn the meeting was unanimous.

Lowell Taylor, President

Tammy Moser, Recording Secretary