

OGLE COUNTY EDUCATIONAL COOPERATIVE EXECUTIVE BOARD MEETING

The Executive Board of the Ogle County Educational Cooperative met at the Administration Building in Byron on April 21, 2011 at 9:34 a.m. Mr. Taylor called the meeting to order. The following members answered roll call: Mr. Todd Prusator (RE), Ms. Bua (ST), Mr. Stott (KI), Dr. Kokaska (CR), Mr. Bob Prusator (ME), Dr. Mayberry (ES), Mr. Mahoney (OR), Mr. Rademacher (PO), Mr. Zick (AFC), and Mr. Taylor (FO).

Also present: Mr. Noble, and Ms. Jennifer Palmer.

Members absent: Ms. Nelson (AM) & Mr. Craven (RT).

There was no an update with the Regional Office of Education

Mr. Taylor requested a motion to approve minutes of the March 17, 2011 Executive Board Meeting. Dr. Mayberry motioned and Mr. Stott seconded the motion. All were in favor of the motion. The motion was unanimously passed.

Mr. Craven entered the meeting at 9:37 a.m.

Mr. Taylor requested a motion to approve the financial statement and payment of bills. Mr. Noble stated included in the bills were reimbursement for Ms. Stephenitch and Ms. Tallyn for Autism training. OCEC has received 1 of 4 personnel payments and 1 of 4 transportation payments, no RSSP Grant payments have been received but OCEC has been receiving General State Aid payments. The final district billing may reflect the lack of payments and will be reimbursed to the districts as the payments are received. The settlement agreement between OCEC and Byron is in progress. OCEC has been working with Byron's Superintendent on the grant applications. Byron has received an expenditure report to submit to OCEC. Once ISBE receives all the information the money should flow to Byron and then to OCEC.

Dr. Mayberry made a motion to approve the financial statement and the payment of bills and Mr. Bob Prusator seconded the motion.

Ayes: Mr. Zick, Mr. Craven, Dr. Kokaska, Mr. Bob Prusator, Mr. Mahoney, Mr. Todd Prusator, Dr. Mayberry, Mr. Stott, Mr. Rademacher, Mr. Taylor and Ms. Bua.

Nays: none

The Motion passed.

Mr. Noble introduced Ms. Jennifer Palmer, Chana Teacher, to discuss the Empowerment Skill Program currently in place at the Chana Education Center (CEC). A meeting with the Lions Club and OCEC was held on Monday, April 18th at CEC. Several Lions Club members from the surrounding areas attended the meeting. Current curriculum in place at CEC includes Social Skills, Life Skills, Anger Management and Self Esteem. Ms. Palmer stated the Lions Quest program covers topics on Service, Character, Citizenship and Responsibility. The Lions Club is supporting and funding the program which will allow for approximately 13 staff members to be trained over two days. Ms. Palmer discussed the progress of a student after a Lions Quest lesson on personal responsibilities and controls. She noticed a positive impact it had on the student. The lessons will be taught 40 minutes each day with all the students at CEC. The staff at CEC is excited about this program and the positive impact it may have on the students. The Lions Club grant will cover the cost of training and supplies. Discussion followed.

Ms. Palmer left the meeting at 9:58 a.m.

Mr. Noble requested the board to approve personnel leave, resignations, retirement and employment. Ms. Ashley Vrazsity, Paraprofessional, has submitted her letter of resignation for the 2011-2012 school year. Ms. Bridge McKenna, School Psychologist, is being recommended for employment for the 2011-2012 school year. Ms. McKenna is completing her internship with the DeKalb school district. The Psychologists should be fully staffed for FY12. Ms. Dana Dooley, Vision Teacher, who was released in March pending an IEP meeting of a students needs. The meeting has been held and the student will be returning for the 2011-2012 school year. Therefore, Ms. Dooley is being recommended for re-employment for the FY12 school year. Ms. Mary Jones is being recommended for re-employment for the 2011-2012 school year who will replace Ms. Vrazsity.

Mr. Craven motioned to approve the Director's recommendation and Ms. Bua seconded the motion.

Ayes: Mr. Bob Prusator, Mr. Zick, Dr. Kokaska, Mr. Taylor, Mr. Mahoney, Mr. Craven, Mr. Rademacher, Mr. Stott, Ms. Bua, Dr. Mayberry and Mr. Todd Prusator.

Nays: None

The motion was unanimously passed.

Mr. Noble shared information on the Third Quarter Financial Report. Educational Media services (Technology) shows to be over budget. However, the grant was increased to offset the expense. An assistive technology review was conducted of the Life Skills programs. From the review additional technology was purchased and upgraded in each classroom to assist students with communication and learning. There was discussion regarding the value and use of IPADs in the classroom to assist students. Speech Pathology is over budget due to a full-time sub for a staff member.

Mr. Noble shared information on the FY10 Special Education Indicator reports. There was no district in the Cooperative was found to be out of compliance for the indicator monitored during FY10. There were a few districts that did not meet 100% compliance in a specific area but were within the range for meeting the required standard. ISBE required those districts to complete a corrective action plan to ensure 100% compliance moving forward. Those districts did submit a corrective action plans and those plans were approved. Mr. Noble provided a copy of the report for the Superintendents. He reminded the Superintendents the year end report is due on August 15th.

Mr. Noble recommended the board to approve the first reading on Board Policies. The final approval of the Board Policies would be made with the next Governing Board meeting. He stated the following policies have been newly added or amended by the Illinois Association of School Boards. *7:285: Food Allergy Management Program and 7:285-AP: Administrative Procedure –Implementing a Food Allergy Management Program.* Mr. Stott motioned to approve the Board Policies as presented by the director and Dr. Mayberry seconded. All were in favor of the motion. The motion unanimously passed.

Mr. Noble recommended to the board to approve the FY11 audit engagement letter from the Benning Group, Inc. OCEC conducted a survey of Cooperatives in the area on their audit firms and their cost in FY10. The results of the survey found one company to be lower but were not accepting new clients. Mr. Noble recommended the board to approve the FY11 audit with Benning group. Dr. Mayberry motioned to approve the FY11 audit with the Benning Group as recommended by the director and Ms. Bua seconded the motion. All were in favor of the motion. The motion passed

Mr. Noble recommended to the board to approve a two year transportation contract with Illinois Central. Illinois Central presented a proposal for FY12 with a 2% increase and FY13 with a 1.5% increase. The two Illinois Central proposals are both less than First Students FY11 proposal. Illinois Central hired the drivers who were employed by First Student. Mr. Stott motioned to approve the Illinois Central bus contract for FY12 and FY13 and Mr. Zick seconded the motion. All were in favor of the motion. The motion passed.

The board did not go into Executive Session.

During other business, Mr. Noble distributed Procedures Related to the Care of Students with Diabetes in School along with Answers to FAQs Care of Students with Diabetes Act from the Illinois Council of School Attorneys. The state requires the district to have a plan in place for Students with diabetes. Districts may want to approve the procedures at their board meeting which would list a "Delegated Care Aide" who would be trained by a Diabetes Trainer. The Delegated Care Aide would monitor students with Diabetes. Mr. Noble suggested working with their school nurse. He also said the parents would need to agree with the Delegated Care Aide designated in the plan.

Mr. Noble provided copies of the 2009-2010 Illinois Special Education Profile with highlighted items for each district to review. Mr. Noble uses this information for a year end report.

Mr. Noble stated the Knights of Columbus made a donation to OCEC in the amount of \$822. Mr. Noble wrote a letter of gratitude to the Knights of Columbus and also submitted a letter to the editor of the Ogle County Life and the Amboy News thanking the organization for their kind donation.

At 10:18 a.m. the Executive Board Meeting adjourned. Mr. Stott motioned to adjourn the Executive Board Meeting and Mr. Zick seconded the motion.

Vote to adjourn the meeting was unanimous.

Lowell Taylor, President

Tammy Moser, Recording Secretary